

Terms and conditions

Library members agree to be responsible for the items checked out under their account. If an item is returned damaged, the library may invoice the member the replacement cost of the item including administrative fees. When paid, the damaged item can then be returned to the member.

If an item is not returned or renewed after fifty-six days of the due date, it will be considered a lost item and the library may invoice the member the replacement cost of the item including administrative fees. Returning a lost item will remove the replacement cost; however, the administrative fees will remain on the member's account to be paid.

The library will make attempts to settle outstanding accounts through correspondence, but if these attempts are unsuccessful, the member's personal information may be provided to a debt collection agency to act on behalf of the library.

Guarantors of minor members agree to be responsible for the items checked out under their guarantee's account

A library card presented indicates authorisation by the member of its use. Therefore, if a borrower has lost their library card, its loss should be reported to the library to curtail unauthorised borrowing. If a member does not have their card when checking out items, the library can access their account with suitable identification

Library members should notify the library of any change of address or contact details so correspondence can be delivered in a timely manner. Occasionally accounts will be 'expired' so the library can verify up-to-date contact information (typically after five years of enrolment or last verification); accounts can be reinstated after this verification takes place.